



Dear Member,

Notice of Annual General Meeting

The Annual General Meeting of the
Lightweight Structures Association of Australasia Inc.

Year 2022/23

will be held from 11:00AM to 11:30AM AEDT.

on

Thursday 30th November 2023

The meeting will be held via Microsoft Teams

[Click here to join the meeting](#)

If you intend to attend

Please confirm your attendance by contacting the Secretary of the Association before Thursday 23rd November 2023.

LSAA Inc. Secretary

Rowan Murray

C/O Ronstan International Pty Ltd.

19 Park Way, Braeside, Vic 3195 Australia

Tel: +61 418 177 293 Email: rmurray@ronstan.com.au

LSAA Inc.

Executive Officer

Dr Peter Kneen

18A Freeman Avenue

Oatley, NSW, 2223

Email: office@LSAA.org

The following documents are attached for your reference and attention:

- Agenda for AGM
- President's Report
- Secretary's Report
- Treasurer's Report
- 22/23 Financial Statements
- Form of Appointment of Proxy
- Election of Office Bearers Nomination Form

Kind regards,
Lightweight Structures Association of Australasia Inc.



Rowan Murray
Secretary

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Annual General Meeting of the Association Year 22/23

Thursday 30th November 2023

AGENDA

1. Roll Call for Members.
2. Proxy Votes.
3. Apologies.
4. Confirmation of Minutes of 21/22 AGM held Friday 2nd December 2022.
5. Business Arising.
6. President's Report.
7. Secretary's Report.
8. Treasurer's Report.
9. Election of Office Bearers.
10. Other Business.

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PRESIDENT'S REPORT

Year Ended 30th June 2023.

Friends,

It gives me great pleasure to welcome you to our 2023 "Hybrid" AGM.

We have been delighted to bounce back towards many in-person events, slowly leaving the fog of the pandemic behind. As reported at our previous AGM, we held a reduced event in conjunction with Swinburne University on May 26, 2022. This took the form of an afternoon seminar based on the 24 various projects entered for the 2022 Design Awards. For the first time two Lifetime Achievement Awards were made to Mike Lester and Dr Paul Joseph, new awards that were particularly well received.

The LSAA assisted Swinburne and RMIT in organising the 2023 Annual IASS Symposium (International Association for Shell and Spatial Structures) that was held in Melbourne 10-14 July 2023. The theme was Integration of Design and Fabrication – a thoughtful meditation that intersected with many of the issues at the heart of the field today. Many of our members attended and both our Vice President and I presented informative papers.

On the virtual front, however, it was not all good news. In late October 2022, our Joomla-based website was badly hacked. It had been originally hosted at Webcity, which went into receivership and was taken over by Vodien. Likely because of the corporate kerfuffle, our website had been hosted on an outdated server which didn't provide adequate security.

We swiftly worked to fix these issues and build our virtual presence back better than it was before. The immediate priority was moving to a more secure Sydney based server, achieved with the invaluable assistance of Joomla expert, Rob Bryant. A temporary, simple "placeholder" site was created, and then a clean copy installed from backups. After this had been tested, it replaced the temporary site. As a major upgrade to Joomla was needed, however, we did not consider this the end of our virtual work. Instead, work progressed on a new offline "upgrade" site, intended to both replace the old website and introduce many new and useful features for our members.

These included the ability to permit financial members to access previously unpublished content such as proceedings from MSA and LSAA Conferences. This archival capacity felt especially pertinent given our 2022 Design Awards' focus on the maxim of "Re-VIEW, Re-IMAGINE, Re-CREATE", with its emphasis on our ability to learn from refining past experience. We also looked towards adding the ability for committee members to add industry-related news articles, making the website a hub for news in the field. Our website work was largely completed by August 2023, after which the "upgrade" site was reworked into the current live site.

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PRESIDENT'S REPORT (cont.)

Nonetheless, our work is not complete! We note that more work still needs to be done. Our focus in the year ahead will be twofold. First, on continuing steady progress on our website and online presence, rebuilding trust in the wake of the hacking episode; second, on broadening that online activity, using social media to bring the LSAA well and truly into the modern age.

In addition to our events and online activities, much has been done on problems at the heart of the industry. We have continued work on the issue of Fire Performance in membrane structures and discussions have been held on the newly emerging issue of potential bans on PFAS materials.

I am pleased to say that, despite coming through a relatively quiet period, the LSAA remains in an excellent financial position. As you can see in our Treasurer's Report, our total equity stands at A\$107,897.39 at the end of financial year. I am also pleased that our membership numbers remain relatively constant.

But we are not content to rest on our laurels here. With all COVID-related lockdowns and almost all restrictions lifted across the globe, we are now looking to plan our next major Conference and Design Awards in September 2024. We look forward to welcoming you then as we return to the pre-COVID glories of LSAA Conferences with renewed vigour and even greater enthusiasm.

And yet it would not do to end without thanking all the volunteer committee members here at the LSAA for their time and support. It is because of their tireless efforts that we have been able to achieve so much even in what would typically be a 'quiet' year. It is because of their enthusiasm for the industry that we have been able to deliver for our members this year. And it is because of their continued commitment that I am able to say, looking back and looking forward, that the state of the Association remains strong and growing stronger by the moment.

Warm regards,



Peter Lim
LSAA President
November 2023

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SECRETARY'S REPORT

Year Ended 30th June 2023

The secretariat had a busy year supporting the activities of the Committee and Executive Officer.

1. Membership Summary

As at 30th June 2022 the membership stood at 28 members as follows:

Company Members (financial)	20 (LY 26)
Individual Members (financial)	0 (LY0)
Life Members	9 (No change)

Seven Company Members did not renew during the 21/22 period and as such their membership has lapsed, but LSAA received no formal resignations. It is expected that these companies can be encouraged to bring their memberships up to date in the coming months.

2. Governance

The Association has met all requirements under the NSW Department of Fair-Trading Associations Incorporation Act of 2009.

3. Other

Secretarial activities over the period were limited in the main to the organization of committee meetings, the keeping of records and coordination of LSAA Inc. statutory requirements.



Rowan Murray
LSAA Secretary
November 2023

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TREASURERS REPORT

Year Ended 30th June 2023

Attached are the un-audited Financial Statements for the year ended 30/06/2023.

Key points (as at 30/06/2023):

BALANCE SHEET

Total Assets of \$107,897.39

Represented by;

ANZ cheque account: \$ 9,078.70

ANZ cash management: \$86,818.69

Total Debtors: \$12,000.00

Total Liabilities

Nil.

Total Equity

\$107,897.39

PROFIT AND LOSS

The years when we host a conference are the years where the Association generates a profit from sponsorship and conference registrations. During 2023 we received some small income from payment for sponsorship and Design Awards fees that were invoiced last financial year. The main source of income was from membership fees. The main expenses were for administration of the Association and website development.

This led to a small loss (almost break-even) for the financial year.

The **Net Loss** for the period 2021/221 was \$31.25

We will be more pro-active in chasing membership fees for the 2023-24 financial year. The planning for our next conference is underway and we anticipate that we will be returning to a profitable result in that financial year.

I submit this report, and the attached financials for acceptance by the AGM.



Robert Cahill
Hon. Treasurer
November 2023

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STATEMENT BY COMMITTEE

In the opinion of the members of the Committee: -

- a) The accompanying income and expenditure statement is drawn up so as to give a true and fair view of the profit (or loss) of the Association for the financial year ended 30th June 2023.
- b) The accompanying balance sheet is drawn up so as to give a true and fair view of the state of affairs as at the 30th June 2023.
- c) At the date of this statement there are reasonable grounds to believe that the Association will be able to pay its debts when they fall due.

Dated this 2nd November 2023.

Member ROWAN MURRAY

Member ROBERT CAHILL



Signature



Signature

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LSAA

C/- The Treasurer
2/37 Rimfire Drive
Hallam 3803, Victoria
Australia

Balance Sheet

As of June 2023

Assets	
Current Assets	
Cash On Hand	
ANZ Cheque Account	\$9,078.70
Total Cash On Hand	\$9,078.70
Savings Funds	
ANZ Cash Management	\$86,818.69
Total Savings Funds	\$86,818.69
Trade Debtors	\$12,000.00
Total Current Assets	\$107,897.39
Total Assets	\$107,897.39
Liabilities	
Net Assets	\$107,897.39
Equity	
Retained Earnings	\$107,928.61
Current Year Earnings	-\$31.25
Historical Balancing	\$0.03
Total Equity	\$107,897.39

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LSAA

C/- The Treasurer
2/37 Rimfire Drive
Hallam 3803, Victoria
Australia

Profit & Loss Statement

July 2022 through June 2023

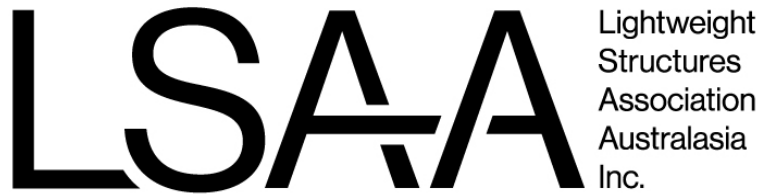
31/10/2023
7:44:32 PM

Income		
Subscriptions		
Annual Subscription fee	\$16,600.00	
Total Subscriptions	<u>\$16,600.00</u>	
Conference		
Unidentified Income	\$10,209.34	
Total Conference	<u>\$10,209.34</u>	
Total Income		<u>\$26,809.34</u>
Cost of Sales		
Gross Profit		<u>\$26,809.34</u>
Expenses		
P. Kneen Pty Ltd	\$11,436.30	
Bank Charges	\$169.80	
Consultation Fees	\$2,495.90	
Insurance	\$606.65	
Secretarial Services	\$843.75	
Withholding Tax	\$485.73	
Conference		
Conf General Expenses	\$1,527.27	
Reverse of double transaction	\$10,000.00	
Total Expenses		<u>\$27,565.40</u>
Operating Profit		<u>-\$756.06</u>
Other Income		
Interest Income	\$724.81	
Total Other Income		<u>\$724.81</u>
Other Expenses		
Net Profit / (Loss)		<u>-\$31.25</u>

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(Rule 32(2))

FORM OF APPOINTMENT OF PROXY

LIGHTWEIGHT STRUCTURES ASSOCIATION OF AUSTRALIA INCORPORATED

I,
(full name)

of
(address)

being a member of the Lightweight Structures Association of Australasia Inc.

hereby appoint
(full name of proxy)

of
(address)

being a member of that incorporated association, as my proxy to vote for me on my behalf at the general meeting the association (annual general meeting or special general meeting, as the case may be) to be

held on theday of20.....and at any adjournment of that meeting.

* My proxy is authorized to vote in favour of/against (delete as appropriate) the resolution (insert details).

* To be inserted if desired.

.....Signature of member appointing proxy.

.....Date

NOTE – A proxy must be a fully paid-up member of the Association, other than the amount of annual subscription payable in respect of the current year. A proxy will only be accepted if received by the Secretary in writing no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.

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Annual General Meeting Year 2022/23

30th November 2023

Election of Office Bearers and Ordinary Members of Committee

NOMINATIONS

POSITION	CANDIDATE	NOMINATED BY	SECONDED BY	SIGNED CONSENT OF NOMINEE
President				
Vice President				
Secretary				
Treasurer				
Committee Member (four positions)				

- Note: 1 **Nominations must be received before Friday 23rd November 2023.**
Return to Secretary (Rowan Murray) at rmurray@ronstan.com.au
- 2 Candidates must be company, individual or honorary members.
- 3 A candidate may be nominated for only one office.
4. Candidates subscriptions must be current at time of AGM.

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